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## बिहार शिक्षा परियोजना परिषद्

शिक्षा भवन, सैदपुर,

पटना . 800 004

दिनांक 15.01.2015 (समय 11:00 बजे पूर्वाह्न)

दिनांक 15.01.2015 को श्री आर० एस० सिंह, अपर राज्य परियोजना निदेशक के अध्यक्षता में बिहार सब जूनियर स्पोर्ट्स मीट-2015 तरंग कार्यक्रम के लिये सेवाओं लेने एवं सामग्रियों के क्रय से संबंधित प्रकाशित निविदा के प्रीबीड मीटिंग से संबंधित क्रय समिति की बैठक की कार्यवाही।

दिनांक 07.01.2015 को बिहार शिक्षा परियोजना परिषद् द्वारा आयोजित बिहार सब-जूनियर मीट-2015 "तरंग" के लिये भाड़े पर लिये जाने वाले सामग्रियों एवं अन्य सामग्रियों का क्रय आदि हेतु निविदा प्रकाशित किया गया था। उक्त निविदा के लिये Pre Bid Meeting दिनांक 15.01.2015 को 11:00 बजे पूर्वाह्न में निर्धारित था।

दिनांक 15.01.2015 को कार्यालय के सभागार में पूर्वाह्न 11:00 बजे Pre Bid Meeting हुई जिसमें क्रय समिति के निम्नलिखित सदस्य तथा अन्य पदाधिकारी एवं निविदादाताओं के प्रतिनिधि उपस्थित हुए:-

1. श्री रामशरणागत सिंह, अपर राज्य परियोजना निदेशक, बिहार शिक्षा परियोजना परिषद्, पटना।
2. श्री रविशंकर सिंह, राज्य कार्यक्रम पदाधिकारी, बिहार शिक्षा परियोजना परिषद्, पटना।
3. श्री चन्द्र पकाश सिंह, मुख्य लेखा पदाधिकारी, बिहार शिक्षा परियोजना परिषद्, पटना।
4. श्री भोला प्रसाद सिंह, प्रभारी असैनिक कार्य प्रबंधक, बिहार शिक्षा परियोजना परिषद्, पटना।
5. श्री श्री अनिल कुमार सिंह, अपर राज्य कार्यक्रम पदाधिकारी, बिहार शिक्षा परियोजना परिषद्, पटना।

कुल नौ: निविदादाताओं के प्रतिनिधि उपस्थित हुये, जो निम्न हैं:-

1. मेसर्स ब्राइट डेकोरेटर्स, पटना
2. मेसर्स क्रियेटीभ इमप्रिंट्स, पटना
3. मेसर्स डेरिंग लेबोरियस सैक्यूरिटी सर्विसेज, पटना
4. Event up Entertainment Pvt. Ltd बोरिंग रोड, पटना।
5. Rose India Patna.
6. Yesh Enterprises मछुआटोली पटना-4
7. गंगा एण्ड कंपनी, कंकड़बाग, पटना।
8. Roshan Enterprises नाला रोड, पटना।
9. बिहार बंगाल क्रॉकरी हाउस, पुरंदरपुर पटना।

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उक्त से विमर्शोपरांत निम्नांकित निर्णय लिये गए :-

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निविदा प्रपत्र में अंकित तथ्य			विमर्श के दौरान बदलाव किये गये तथ्य		
<b>1. पैकेज सं० - I</b>			<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
(i) क्रम संख्या 15 के (b) में			Stall	a) Size of Stall - 10'x10'x9' made up of white cloth with three sides and canvas on back wall supported by bamboo frame on three.	6 Nos.
<b>Item</b>	<b>Specification</b>	<b>Qty.</b>			
Stall	a) Size of Stall - 10'x10'x9' made up of white cloth with three sides and canvas on back wall supported by bamboo frame on three. b) Size of Stall - 10'x15'	6 Nos.		b) Size of Stall - 10'x15'x9'	6 Nos.
(ii) क्रम संख्या 20 में			<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
<b>Item</b>	<b>Specification</b>	<b>Qty.</b>	Side Wall	As per requirement	500 running ft.
Side Wall	As per requirement	500 running ft.	Side Wall	As per requirement	Minimum 500 Sq. ft.

क्रम संख्या 21 में			<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Barricading	Size-2500 running feet, height-3 feet with bamboos covered with cloth	1	Barricading	Size-2500 running feet, height-3 feet with bamboos covered with cloth	2500 Rft.
क्रम संख्या 28 में			<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Plastic Mug		200	Plastic Mug	Medium Size	200
क्रम संख्या 29 में			<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Dust bin		20	Dust bin	Approx 3'x2'	20

क्रम संख्या 30 में			<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Chowki		6	Chowki	6'x3'	6

क्रम संख्या 31 में			<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Blanket		2200	Blanket	Single size	2200

*[Handwritten signatures and marks]*

निविदा प्रपत्र में अंकित तथ्य			विमर्श के दौरान बदलाव किये गये तथ्य		
			<b>पैकेज सं0 -2</b> क्रम सं0-22 पर पावर बोर्ड जोड़ा गया है जिसकी संख्या 6 है।		
(ii) पैकेज सं0 -2 B क्रम संख्या 1 में					
<b>Item</b>	<b>Specification</b>	<b>Qty.</b>	<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Speaker and Mike set with operator	a) 12 sound box +8 Horn+ 8 Mike + 1 Codeless Mike with Stereo Mixture PA system+ 4 Feed back	1	Speaker and Mike set with operator	a) 12 sound box + 8 Mike + 1 Codeless Mike with Stereo Mixture PA system+ 4 Feed back	1
	b) 4 sound box Mike set + 1 Cordless	6		b) 4 sound box Mike set + 1 Cordless	6
	c) 2 sound box + 1 Mike set	1		c) 2 sound box + 1 Mike set	1
	e) Podium Mike	2		e) Podium Mike	2
				f) Horn	8

<b>पैकेज सं0 -6 A</b>					
<b>Item</b>	<b>Specification</b>	<b>Qty.</b>	<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Flex Banner Printing	Standard quality	As per requirement	Flex Banner Printing	Standard quality	8 10 10
			a. (5'x3')		
			b. (10'x5')		
			c. (15'x7')		
<b>Item</b>	<b>Specification</b>	<b>Qty.</b>	<b>Item</b>	<b>Specification</b>	<b>Qty.</b>
Flex Board with frame with installation	Standard quality	As per requiremne	Flex Board with frame with installation	Standard quality	8 10 10
			a. (5'x3')		
			b. (10'x5')		
			c. (15'x7')		
Vinyl printing with sunboard pasting,	Standard quality	As per requiremne	Flex Board with frame with installation 3'x4'	Standard quality	40

Handwritten signatures and initials in blue ink.

पैकेज सं० -6 B					
Item	Specification	Qty.	Item	Specificatio n	Qty.
Printing of Certificate (Size - A4)	Designing, Printing on good Quality art paper in multi colour digital Print	3000	Printing of Certificate (Size - A4)	Designing, Printing on good Quality art paper in multi colour digital Print	3000
Printing of Invitation Card with envelope (both side printing ) size - 15"x8" with three fold		500	Printing of Invitation Card with envelope (both side printing ) size - 15"x8" with three fold		500
Printing of Food Coupon (in different colours)		3500	Printing of Food Coupon (in different colours) Size - A4 (80G.S.M)		3500
Printing of Identity Card with plastic cover size - (3"x2.1")		3000	Printing of Identity Card with plastic cover & printed ribbon size - (3"x2.1")		3000
Printing of Identity Card with plastic cover (size 3.5"x2.5")		500	Printing of Identity Card with plastic cover & printed ribbon (size 3.5"x2.5")		500

पैकेज सं० -7 A -Mineral Water					
Item	Specification	Qty.	Item	Specificatio n	Qty.
22 Litres Jars	(ISI Mark) (An ISO 9001:2000 certified)	1200	22 Litres Jars	(ISI Mark) (An ISO 9001:2000 certified)	1200
01 Litre bottle		100	01 Litre bottle		100
500 ml. Bottle		100	500 ml. Bottle		3000
250 ml. bottle		1200	250 ml. bottle		1200

AP *[Signature]* *[Signature]* *[Signature]* *[Signature]* *[Signature]*

पैकेज सं० -7 B Sr. No.01-Supply of other Material			
Item	Specification	Qty.	
01 Glucon D (Brand-----)	500 gram packet	50	


Item	Specification	Qty.
01 Glucon D (Brand-----)	100 gram packet	250


पैकेज सं० -8 Cleaning Services			
Item	Unit	Qty.	
01 Manpower Cost Skilled (Supervisor)	Manpower	08	
02 UnSkilled Labour	Manpower	80	

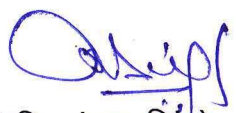
Item	Unit	Qty.
01 Manpower Cost Skilled (Supervisor) in Dress	Manpower	08
02 UnSkilled Labour in dress	Manpower to be deployed in shifts	80


दिनांक 21.01.2015 के 1:00 बजे अपराह्न तक प्राप्त निविदाओं को उसी दिन 2:00 बजे अपराह्न में तकनीकी निविदाओं को खोला जाएगा। तकनीकी रूप से Responsive पाये जाने वाले निविदाओं के निविदादाताओं को दिनांक 21.01.2015 को ही पैकेज सं० - IV का Presentation दिखाने हेतु निर्णय भी लिया गया। इस कार्यवाही के आलोक में संशोधित Bid Document को कार्यालय के वेबसाईट पर पुनः अपलोड करने का निर्णय लिया गया।

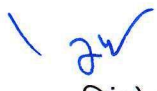
अन्त में सधन्यवाद बैठक समाप्त की गई।

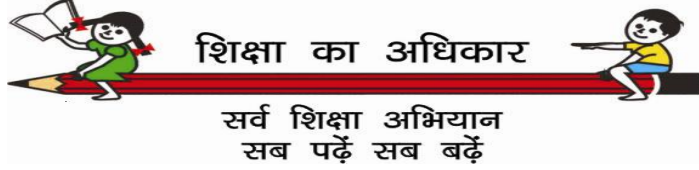
  
 (अनिल कुमार सिंह)  
 अ० रा० का० पदा०

  
 (भोला प्र० सिंह)  
 अ० का० प्रबंधक

  
 (रवि शंकर सिंह)  
 राज्य कार्यक्रम पदा०

  
 (चन्द्र प्रकाश सिंह)  
 मुख्य लेखा पदाधिकारी

  
 (आर. एस. सिंह)  
 अपर राज्य परियोजना निदेशक



## BIHAR SHIKSHA PARIYOJANA PARISHAD

Shiksha Bhawan, Rashtra Bhasha Parishad Parisar, Saidpur, Patna-800 004

(Phone: 2667152, 2667168 Fax: 2667190, e-mail: ssabihar@gmail.com)

### **Notice Inviting Quotations for supply of goods/services for Bihar Sub Junior Sports Meet-2015 "Tarang" scheduled to be tentatively organized on 09-13 February 2015.**

Sealed quotations are invited from reputed/experienced firms/agencies for the following:-

- Package I** - Hiring of Bedding/Furniture etc. on rental basis (Details as Annexure-I)
- Package II** - Generator / Electrical Lighting/Sound Systems etc. (Details as Annexure-II)
- Package III** - Deployment of Security Guard. (Details as Annexure-III)
- Package IV** - Preparation of Stage, Landscaping, Fabrication, Artistic & Designing work of the Venues at Patna.
- Package V** - Videography & Photography Services (Details as Annexure-V)
- Package VI** - Printing Works - Printing of Flex, Certificate, Invitation Card, Food Coupon & Identity Card (Details as Annexure-VI(a&b))
- Package VII-** (a)Supply of Mineral Water - 22Ltrs. Jar, 250ml Glass, 1Ltr. Bottle & 500ml. Bottle, (b) Supply of other materials (Details as Annexure-VII(a&b))
- Package VIII-** Cleaning services (Details as Annexure-VIII)

Detailed separate bid documents for the each of the above packages may be obtained from the Chief Accounts Officer on any working day up to 5:00 PM of 15.01.2015 free of cost or the bid documents may also be downloaded from our web-site <http://www.bepcssa.in>

Pre Bid meeting will be held at 11:00AM on 15.01.2015 at BEPC H.O., Patna

Bid documents separately for each package sealed in separate cover and marked as "**Part-I Technical Proposal**" and "**Part-II Financial Proposal**" with relevant goods/services/supplies (package wise) must be delivered to the Chief Accounts Officer, up to 21.01.2015 till 1:00 PM. All sealed quotations received up to 21.01.2015 before stipulated time will be opened in the office at 2:00 PM on the same day before the bidders or their representatives who choose to be present.

**State Project Director**

## **CHECK LIST FOR BIDDERS / APPLICANTS**

1. The Bidder should ensure that all documents and papers submitted in this Technical BID are fully authenticated by the authorized signatory under his signature with official seal wherever applicable.
2. The following documents form part of the BID and should be submitted with Technical BID:

Sl. No	Documents to be submitted	Y / N	Page No. at which Document Attached
1.	All pages of this BID document should be duly signed by the authorized signatory as a token of acceptance of all terms and conditions by the bidder. Any other document submitted by the bidder should also be signed by the authorized signatory.	Y / N	
2.	Statement indicating experience of supplying such items & working with Govt. Ministries/ Departments/PSUs, etc		
3.	General Power of attorney in favour of the signatory signing the BID documents. It is not required in case of proprietary firm if the proprietor himself signs the documents.		
4.	Attested copy of Article or Memorandum of Association or partnership deed or proprietorship registration as the case may be.		
5.	Attested copy of VAT/CST/Service TAX Registration number & . Valid Labour License, EPF & ESI registration Certificate if applicable.		
6.	Attested copy of PAN Number.		
7.	Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax/VAT/Service Tax if applicable.		
8.	Attested copies of IT returns for the last three years filed by the agency		
9.	Attested copy of Audited Accounts regarding details of turn over for the year 2011-12, 2012-13 and 2013-14.		
10.	BID security/EMD to be submitted for package-I - Rs.25,000/-, Package-II - Rs.10,000/-, Package-III - Rs.10,000/-, Package-IV- Rs.25,000/-, Package-V-Rs.5000/-, Package-VI-Rs.10,000/-, Package-VII(a)-Rs5000/- Package-VII(b)-Rs.10,000/-, Package - VIII - Rs.5000/- in the form of demand Draft in favour of BIHAR EDUCATION PROJECT COUNCIL, Payable at PATNA.		
11.	Bank Account No. of the Firm with IFS Code & Bank Name		
12.	Bid Form		
13.	Financial Bid (Separate envelope)		

***Signature of the Bidder with Seal***

# BIHAR EDUCATION PROJECT COUNCIL

Shiksha Bhawan, Rashtra Bhasha Parishad Parishar, Saidpur, Patna-800 004

## TENDER DOCUMENTS FOR SUPPLYING OF GOODS/SERVICES FOR BIHAR SUB JUNIOR SPORTS MEET-2015 "TARANG" FROM SUPPLIERS/SERVICE PROVIDER AGENCIES/FIRMS

01. Sealed tenders are invited for quotation of Hiring of Bedding/Furniture on rental basis **Package-I**, Generator/Electrical Lighting and Sound Systems etc. **Package-II**, Deployment of Security Guard **Package-III**, Preparation of Stage, Landscaping, Fabrication, Artistic work and Designing of the Vanues at Patna **Package-IV**, Videography & Photography Services **Package - V**, Printing of Flex, Certificate, Invitation Card, Food Coupon & Identity Card **Package -VI**, Supply of material - Mineral Water & other materials **Package -VII**, **Cleaning Services - Package - VIII** for Bihar Sub Junior Sports Meet-2015 "Tarang" and scheduled to be tentatively organized on 09-13 February 2015 from the service provider Agencies/Suppliers/Firms.

02. **Scope of work:** Interested Firms/ service provider Agencies/Suppliers are invited to submit their most competitive quotations/rates for the following goods/services/supplies under mentioned packages:

- Package I** - Hiring of Bedding/Furniture etc. on rental basis  
(Details enclosed as Annexure-I)
- Package II** - Generator / Electrical Lighting/Sound Systems etc.  
(Details enclosed as Annexure-II)
- Package III** - Deployment of Security Guard.  
(Details enclosed as Annexure-III)
- Package IV** - Preparation of Stage, Landscaping, Fabrication, Artistic & Designing work of the Vanues at Patna (Details enclosed as Annexure-IV(a & b))
- Package V** - Videography & Photography services (Details enclosed as Annexure-V)
- Package VI** - Printing Works - Printing of Flex, Certificate, Invitation Card, Food Coupon & Identity Card (Details enclosed as Annexure-VI(a&b))
- Package VII** - (a) Supply of Mineral Water - 22Ltrs. Jar, 250ml Glass, 1Ltr. Bottle & 500ml. Bottle, (b) Supply of other materials (Details as Annexure-VII(a&b))
- Package VIII** - Cleaning services (Details enclosed as Annexure-VIII)

### 03. Package wise terms & conditions:

- Package IV** - Preparation of Stage, Landscaping & Artistic Work of the vanues at Patna. BEPC invites sealed tender for organising the Bihar Sub Junior Meet-2015 "Tarang". The details of work and services to be organised is enclosed Package- "IV" Annexure "IV".
1. The event Management Firm should be able to produce documentary evidence in support of successful event management and planning.
  2. The whole set-up should be ready by the evening 8th Feb.2015 and sound quality should be tested.
  3. Bidders are required to give power point presentation about their proposal & experience within one day notice for Package IV Part (A),(B) to Technical Evaluation committee constituted by SPD. On the basis of presentation the technical evaluation committee will select responsive bids. The financial bid of these selected bidders will be opened and work will be awarded to the L1 Bidder.
  4. The prospective bidder in their own interest may visit the venue for assessment of the quantum of the work and further clarification if any may be sought from **Sri Raman Kumar, Accounts Officer, Mob. No .8544412201**
  5. Shabby or dirty covers /table cloths / masking etc. shall not be accepted & no payments shall be made for shabby work. Fresh covers and cloths are preferable.
  6. Firm shall provide an orientation to the volunteers/organizer.
  7. All arrangements to be ready by 07:00 PM on 08.02.2014.



## **Package V - Videography & Photography Services**

- (i) Date and time of the individual function will be intimated to the firm by the BEPC in advance.
- (ii) No transport will be provided to the firms for covering the function.
- (iii) DVD of the photographs will be required to be submitted before supply of final prints.
- (iv) The firm will ensure that the photographs taken at the function will be property of BEPC and not used for any other commercial or publicity purpose.
- (v) The quality of prints should be excellent. Payment will not be made for prints found to be defective, dim or otherwise considered unsuitable.
- (vi) Only Professional and experienced Videographers/Photographers should be deployed to cover the events.
- (vii) Day-wise album will be presented at the end of each day.

### **04. Delivery Place:**

Bidder will install and deliver the materials in requisite number on vanues at Patna and different Residential places (Schools, Colleges & Community halls) where participants will stay during the programme of Patna (within the town area which will be as specified in the agreement paper) one days before the initial hiring day and date of return will be the next morning of last hiring day. Transportation cost (to & fro) will be borne by the bidder and shall be included in the quoted price.

### **05. Qualification Conditions**

- a) Bidder should be registered. Bidder should be authorized supplier (on hire basis) /service provider of the quoted item/work and should submit the relevant documents/certificates.
- b) Bidder should have experience of supplying such items and doing work and will have to furnish details of the work done.
- c) Bidder shall provide all relevant records required i.e. Income Tax Clearance Certificate, Commercial Tax Clearance Certificate and other taxes (whichever applied) and Bank Account Number in the name of the firm.

### **06. Bid Price:**

- (a) The contract shall be for the full quantity for each package as described above. Corrections, if any, shall be made by crossing out, initiating, dating and re-writing.
- (b) All duties, taxes and other levies including the transportation expenses is payable by the contractor under the contract and shall be included in total price.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment of any account. Each bidder shall submit only one quotation in the format supplied with IFQ. Bidder submitting more than one quotation for the same package will not be entertained. All the columns and requisite Information must be filled in the supplied Format.

### **07. Pre Bid Meeting:**

Clarification for any queries arising from above may be sought at the pre-bid meeting scheduled for 11:00 a.m. on 15.01.2015 at the HO of BEPC at Shiksha Bhawan, Patna.

### **08. Submission of Quotations/Bid:**

- (a) Each bidder should submit sealed quotation (in two separate part i.e. **Technical (Part-I)** and **Financial (Part-II)** in sealed envelopes) for every package. super scribed on the envelop - Bihar Sub Junior Sports Meet-2015 "Tarang" ó package no. - (Name of the work) Part- (I or II) (Technical/Financial)
- (b) The following documents will form the Technical (Part-I) of the bid (Photocopy duly self attested to be compulsorily enclosed)
  - 1. Firm/Company Registration Certificate Article or Memorandum of Association or partnership deed or proprietorship registration as the case may be.
  - 2. Income Tax Return last three years
  - 3. Commercial Tax Clearance Certificate
  - 4. Bid Security/EMD as stipulated in the bid document
  - 5. Details of work experience

6. Audited Accounts regarding details of turn over for the year 2011-12, 2012-13 and 2013-14.
7. Bank account Number in the name of the firm
8. Valid Labour License, EPF & ESI registration Certificate if applicable
9. VAT/CST/Service TAX Registration Certificate if applicable
10. Copy of PAN/Number

(c) The Financial (Part-II) of the bid shall consist of only Rates/ Price in the proforma supplied with IFQ on the company's letter pad. All the column and requisite information must be filled in the prescribed format.

(d) Bidder must quote the rate for each package separately. Award of contract on the basis of lowest evaluated price shall be for each package. The bidder must quote the rate per item per day of total duration of hiring. Bidder may quote rate of one package or more than one package Bidder must quote the rate of all items in each package.

#### 09. Performance Security:

(a) 5% of total bid/contract value will have to be deposited as performance security in form of Bank Guarantee/Demand draft in favour of Bihar Education Project Council, payable at Patna by the lowest evaluated responsive bidder before the award of work. The performance security will be refunded only after the expiry of contract as specified in the bid document/agreement.

(b) The performance security deposit shall be forfeited in case any terms and conditions of the contract/agreement etc. infringed or the bidder fails to complete the work in time

#### 10. Bid Security:

\*.Each Bidder will have to submit bid security, in the form of Demand Draft in the name of Bihar Education Project Council, Patna. Bid security for the following packages in the form of **Demand Draft submitted with Technical Bid.**

Package	Bid Security Amt.	Package	Bid Security Amt.
Package - I	Rs.25,000.00	Package - VI	Rs.10,000.00
Package - II	Rs.10,000.00	Package - VII(a)	Rs.5,000.00
Package - III	Rs.10,000.00	Package - VII(b)	Rs.10,000.00
Package - IV	Rs.25,000.00	Package - VIII	Rs.5,000.00
Package - V	Rs.5,000.00		

\* The bid security shall be forfeited

(a) in case a bidder withdraws its bids after opening of Technical (Part-I) and before the validity period of the bid.

(b) If a bidder fails to deposit performance security within specified period as per intimation/request from BSPP

(c) If a bidder fails to execute the agreement within specified time as intimated/requested

#### 11. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

#### 12. Evaluation of Quotations

The purchaser will evaluate and compare quotations determined to be substantially responsive i.e.

a) Are properly signed; &

b) Confirm to the terms, conditions, specifications and qualification conditions.

#### 13. Award of Contract

The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive, and who has offered the lowest evaluated quoted price.

- 10.1 Notwithstanding the above, the purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of the contract.
- 10.2 The bidder whose bid is accepted will be notified of the award of contract by the purchaser. The terms of the accepted offer shall be incorporated in the supply order. The validity period may be extended by the purchaser by another 30 days in exceptional cases.
- 10.3 The purchaser may increase or decrease the number of items to be supplied/work to be done, if so required, up to 15% within the contract validity period. The purchaser may issue the work order in part on different delivery periods, maximum in three phases.

#### **14. Other Terms & Conditions**

- (a) Bihar Shiksha Pariyojna Parishad reserves the right to prepone/postpone/ cancel the programme. The bidder will have to abide with the decision.
- (b) Payment shall be made after the function and submission of bills which will be subject to satisfactory work (certified by the committee constituted for the purpose). Personnel In charge will certify the quality and quantity of the items supplied/work done as per specifications and recommend accordingly the extent of payment.
- (c) No preference will be given to any bidder or class of bidders, either for price or for other terms and conditions.
- (d) Quotation may be submitted on the printed letter head of the bidder in the prescribed format supplied with IFQ.
- (e) Successful bidder will have to enter into an agreement with Bihar Education Project Council for timely execution of the work order.
- (f) The contractor will have to provide undertaking each month not only the wages payment bill but they also have to attach EPF and ESI challan of respective month.
- (g) No payment will be made for any damage of goods supplied on hire basis.
- (h) Liquidated damages provisions for damages shall be included in conditions of the contract when delays in delivery of goods, completion of work or failure of the goods or works to meet performance requirements would result in extra cost, or loss of revenue or loss of other benefits to the implementing agency.

Offers are to be sent during working hours on or before 1.00 PM of **21.01.2015** in the prescribed format (enclosed herewith) in sealed envelopes in form of Technical-(Part-I) and Financial (Part-II) bids/quotations to the Chief Accounts Officer, Bihar Education Project Council, Shiksha Bhawan, Rashtra Bhasha Parishad Parishar, Saidpur, Patna. Sealed quotations received till then will be opened in the office on the same day i.e. **21.01.2015** at 2.00 PM in the presence of bidders or their authorized representatives who desire to be present.

Looking forward to receiving your quotations, with thanks.

Chief Accounts Officer  
Bihar Education Project Council,  
Shiksha Bhawan, Rashtra Bhasha Parishad  
Parishar, Saidpur, Patna.

**FORMAT OF FOR TECHNICAL BID**  
**(PART - I)**

<b>S.N.</b>	<b>Particulars</b>	<b>To be filled in by the tenderer</b>
1	Name of the Agency	
2	Details of EMD Package No. -	
	(i)Amount	
	(ii)Draft No.	
	(iii) Date	
	(iv)Issuing Bank	
3	Date of establishment of the agency	
4	Detailed office address of the Agency with Office Telephone Number, Fax Number and Mobile Number and name of the contact person	
5	Whether the firm is registered under Company Act, partnership or proprietorship. (Copies of all certificates of registration to be enclosed.)	
6	PAN/TAN Number( copy to be enclosed)	
8	Sales Tax/VAT Registration Number (copy to be enclosed)	
9	Attested copy of return for last month/quarter as the case may be submitted towards Central and State Sales Tax/VAT/Service Tax if applicable. (copy to be enclosed)	
10	Attested copies of IT returns for the last three years filed by the agency	
11	Whether the firm is blacklisted by any Government Department or any criminal case is registered against the firm or its owner/partners anywhere in India. (If no, a certificate is to attached in this regard.)	
12	Attested copy Audited Accounts of turn over details for the year 2011-12, 2012-13 and 2013-14	
13	Experience in dealing with Govt. Departments (Indicate the names of the Departments and dealing with those Departments and attach copies of contracts orders.)	
14	Whether bid document of all pages of the terms and conditions duly signed, in token of acceptance of the same, is attached.	
15	Whether agency profile is attached?	
16	List of other clients	

Place :

*Signature of Bidder with Seal*

Date:

## FORMAT OF FINANCIAL BID (PART-II)

### Package-I

Name of the Firm : .....  
(Hiring of Bedding/Furniture/Fabrication of temporary wall with GI sheet etc. on rental basis)

Sl. No.	Brief Description of Item	Specification	Qty. (Approx.)	Unit	No. of Days	Rate per unit per day	Total Price
A	B	C	D	E	F	G	(H=DxFxG)
1	Gadda	Single size, cotton filled	2200	Pc.	6		
2	Bed Sheet	Single size, cotton	2200	Pc.	6		
3	Masnad with cover	Cotton general size	2200	Pc.	6		
4	Table Cloth	Cotton (Size-6'x3')	65	Pc.	6		
5	Frill	Cotton White	65	Pc.	6		
6	Dari	Cotton (size- 10'x8')	250	Pc.	6		
7	Table	Wooden folding (Size-5'x2.5')	65	Pc.	6		
8	Chair (good looking & comfortable with back covers)	a) Single seated, moduled fibre made	2800	Pc.	2to6		
9	Chair	b) VIP single seated	100	Pc.	2		
10	Sofa	Good Quality	6 (six) set	Pc.	2		
11	Centre Table	Wooden (Good Quality)	6(six) Pieces	Pc.	2		
12	Podium	as per requirement	02 (Two) Pieces	Pc.	2		
13	Gate	a) Single	4	Pc.	6		
14	Gate	b) Double (Four Pillar)	02	Pc.	6		
15	Stall	a) Size of Stall - 10'x10'x9' made up of white cloth with three sides and canvas on back wall supported by bamboo frame on three. b) Size of Stall ó 10'x15'x9'	6 6	Sft.	6 6		
16	Pandal	a) Size ó 60'x40', Height ó 14 ft with 3 side wall	10	Sft.	6		
17	Bhattichalla/ Store	b) Size - 40'x30', Height ó 14 ft with 3 side wall	5	Sft.	6		
18	Carpet	(a) Velvet Carpet per sq. feet	As per Requirement	Sft.	2		
19	Ball Pillar for light	Height - 20'	16	Sft.	5		
20	Side wall	As per requirement	500 sft.	Sft.	5		

Sl No.	Brief Description of Item	Specification	Qty. (Approx.)	Unit	No. of Days	Rate per unit per day	Total Price
21	Barricading	Size - 2500 running feet, height- 3 feet with bamboos covered with cloth.	2500 Rft	Rft.	5		
22	Umbrella	As per requirement	6	Pc	5		
23	Water Dram	As per requirement	6	Pc	5		
24	Dias	15øX2.5ø	2	Pc	5		
25	Tower	20ft. Height	16	Pc.	5		
26	Plastic Bucket (Balti)	Small	200	Pc	5		
27	Plastic Bucket (Balti)	Medium	200	Pc	5		
28	Plastic Mug	Medium	200	Pc	5		
29	Dustbin	Approx 3'x2'	20	Pc	6		
30	Chowki	6'x3'	06	Pc	6		
31	Blanket	Singal size	2200	Pc	6		
<b>Total :</b>							

(In words í ..)

1. We agree to do the above mentioned work/services/items on hire basis in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*

## FORMAT OF FINANCIAL BID (PART-II)

### Package-II

Name of the Firm : .....

**Generator / Electrical Lighting/Sound Systems etc. on rental basis.**

<b>Part - A : Lighting Arrangement</b>							
S. No.	Brief Description of Item	Specification	Quantity (Approx.)	No. of Days	Unit	Rate per Item per Day	Total Price
A	B	C	D	E	F	G	H=(DxExG)
1	Tube light with Patti	40 watt (white)	25	6	Pc.		
2	Halogen light	1000 watt	25	6	Pc.		
3	CFL Bulbs	25 watt	20	6	Pc.		
4	Metal light	2000 watt	25	6	Pc.		
5	Par Light	1000 watt	4	1	Pc.		
6	L.E.D Par Light	1000 watt	4	1	Pc.		
7	Sodium Vapor	400 watt	18	6	Pc.		
8	Multi/Twenty	2000 watt	12	1	Pc.		
9	Solar	2000 watt	6	1	Pc.		
10	Spot Light	1000 watt	12	1	Pc.		
11	Spot Light	500 watt	12	1	Pc.		
12	Laser Light		2	1	Pc.		
13	Fleeker Light		2	1	Pc.		
14	Electronic Deemer	6x1	4	1	Pc.		
15	Smoke Machine		2	1	Pc.		
17	Soundless Fan stand		4	2	Pc.		
18	Three Phase main Board with main Wire	Three set	6	6	Pc.		
19	Generator with diesel and mobil with operator (Rate per day with diesel for approximate 7 hours per day)	6 KVA	6	6	Pc.		
		65KVA	01	2	Pc		
20	LED Light Jhalar		15000 Lari	6	Lari		
21	Torch Light		8 Pcs.	6	Pc.		
22	Power Board	As per requirement	6 Pcs	6	Pc.		
		<b>Sub Total</b>					

<b>Part - B: Sound Systems/ Audio &amp; Visual</b>							
<b>Sl. No.</b>	<b>Brief Description of Item</b>	<b>Specification</b>	<b>Quantity (Approx.)</b>	<b>Unit</b>	<b>No. of Days</b>	<b>Rate per Item per Day</b>	<b>Total Price</b>
A	B	C	D		E	F	G=(DxExF)
1	Speaker and Mike set with operator	a) 12 sound box + 8 Mike + 1 Codeless Mike with Stereo Mixture PA system+ 4 Feed back	1	Set	2		
		b) 4 sound box Mike set + 1 Cordless	1	Set	4		
		c) 2 sound box + 1 Mike set	6	Set	6		
		d) Two Horn + 1 Mike Set	1	Set	4		
		e) Podium Mike	2	Set	2		
		F) Horn	8	Set	2		
	Sub-Total						
	Grand Total						

(Rupees in words í ..)

1. We agree to supply the above mentioned items on hire basis in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*



**FORMAT OF FINANCIAL BID (PART-II)**  
**Package-III**

Name of the Firm: .....

**Deployment of Security Guards**

Sl. No.	Brief Description Item	Specification	Quantity (Approx.)	No. of Days	Rate per person per 8 hours	Total Amt. (In Rs.)
A	B	C	D	E	F	G=(DxExF)
1	Supervisor Male	Without Arms (per shift of 08 hours)	6	6		
2	Supervisor Female	Without Arms (per shift of 08 hours)	06	6		
3	Security Guard (Male)	Without Arms (per shift of 08 hours)	28	6		
4	Security Guard (Female)	Without Arms (per shift of 08 hours)	14	6		
	<b>Total</b>				<b>Grand</b>	

**GRAND TOTAL (in words)-**

- We agree to supply the above mentioned services on hire basis in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of work order.
- We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
- We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*

**FORMAT OF FINANCIAL BID (PART-II)**  
**Package-IV (Part –A)**

Name of the Firm : .....

**A. Preparation of Stage, Landscaping, Fabrication, Artistic Work & Designing of the Vanues at Patna**

Sl. No.	Brief Description of Item	Specification	Quantity (Approx.)	Unit	No. of Days	Rate per Item per Day	Total Amt. (In Rs.)
A	B	C	D	E	F	G	H=(DxFxG)
1	Main Gate with Flex	Double Size	2	No.	6		
2	Hoarding with frame & installation	8øx6ø	20	Pc.	5		
3	<b>Main Stage with two Stairs (Inauguration &amp; Closing Ceremony)</b> Stage measuring 30ft.x40ft.x10ft. with two stairs. Stage would be built with wooden panels supported by iron frames. The iron frame and wooden panel must be of better gauge so that it could bear the burden of 50 persons comfortably and safely.		1	No.	2		
4	<b>STAGE BACKDROP</b> Digital Flex Print on frame mounted panel fixed on self supporting stands size 40øX10øfit including printing		1	No.	2		
5	Flower Decoration for Inauguration & Closing Ceremony		As per requirement	Set	2		
6	<b>DIRECTION BOARD</b> Digital Flex print on a frame mounted panel fixed on self supporting stands.		5	No.	2		
7	<b>PODIUM LOGO</b> Digital Flex print on a frame mounted panel fixed on self supporting stands.		2	No.	2		
8	<b>INDICATION SINAGE IN SITTING ARRANGEMENT</b>		4	No.	2		
9	<b>FLOWER BOUQUET ( 20 no's) / BASKETS (4 no's)</b>		12	per Pc.	2		
10	<b>Chairs for the function (good looking and comfortable with back covers).</b>		50	per Pc.	2		
11	<b>SOFA's FOR THE VIP's</b>		4	Per Set	2		
12	Flag with pipe with Logo Print	As per requirement	39	Pc.	1		
13	Decorative path way	As per requirement	100ft	Sft.	6		
14	Flag (Big & Small) with 20ø& 10øPipe	4øx2.5øó 20fit pipe	100	Pc.	6		
		3øx2øó 10fit pipe	100	Pc.	6		

Sl. No.	Brief Description of Item	Specification	Quantity (Approx.)	Unit	No. of Days	Rate per Item per Day	Total Amt. (In Rs.)
A	B	C	D	E	F	G	H=(DxFxG)
15	Bunting	As per requirement	50	Sft.	6		
16	Additional Cloth Decoration	As per requirement		L.S.	6		
17	Other Designing	As per requirement		L.S.	6		
		<b>Total</b>					
	<b>Salvage value of the material Rs.</b>						

(Total Rupees in words í .)

1. We agree to do the above mentioned work/services on hire basis in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of supply order.
2. We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
3. We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*



## FORMAT OF FINANCIAL BID (PART-II)

### Package-V

ANNEXURE-V

Name of the Firm: .....

**To Provide Videography & Photography services for Bihar Sub Junior Sports Meet-2015 "Tarang"**

#### A. Function Site to be covered: Vanues at Patna

Sl. No.	Brief Description Items	Requirements	Rate for per Piece of Photograph
A	B	C	D
01	Photography Services	* Three professional photographers must be available to cover all the events from 9 to 13th Feb.2015 * Photographs will be delivered on DVDs and 50 prints for each day selected by BEPC * Day-wise albums will be presented at the end. These photographs must be clear of high quality. (photo size 6 Post Card)	
			Rate for Videography per day
02	Videography Services	* Four Cameramen & Four attendant videographers must be available to cover all the Programmes/events from 9 to 13th Feb.2015. * Format ; HD Resolution * Events to be covered, edited and delivered in DVDs	
		<b>Total</b>	

(In words í .)

We agree to do the above mentioned works on hire basis in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of work order.

*Signature of Bidder with Seal*

**FORMAT OF FINANCIAL BID (PART-II)**  
**Package-VI (Part –A)**

ANNEXURE-VI(a)

Name of the Firm: .....

**Printing Works - Flex, Printing of Certificate, Invitation Card, Food Coupon & Identity Card**

**A. Printing of Flex**

Sl. No.	Brief Description of Item	Specification	Unit	Quantity (Approx.)	Rate per Sq. Fit(Including all Taxes)
A	B	C	D	E	F
01	Flex Banner Printing a. (5'x3') b. (10'x5') c. (15'x7')	Standard quality	Sq. fit	8 10 10	a. b. c.
02	Flex Board with Frame with Installation a. (5'x3') b. (10'x5') c. (15'x7')		Sq. fit	8 10 10	a. b. c.
03	Vinyl Printing with Sun board pesting. 3'x4'		Sq. fit	40	
				<b>Total</b>	

(In words í )

- We agree to do the above mentioned work in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of Work order.
- We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
- We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*

Name of the Firm: .....

**Printing Works - Flex, Printing of Certificate, Invitation Card, Food Coupon & Identity Card**

**B. Printing of Certificate, Invitation Card, Food Coupon & Identity Card**

S. No.	Brief Description	Specification	Unit	Quantity (Approx.)	Rate per Unit	Total Price
A	B	C	D	E	F	G=(ExF)
01	Printing of Certificate (Size 6 A4)	Designing , Printing on good Quality art paper in multi colour digital Print	Pc	3000		
02	Printing of Invitation Card with envelope (both side printing ) size 6 156x86 with three fold		Pc	500		
03	Printing of Food Coupon (in different colours) A4-80 Gsm		Pc	3500		
04	Printing of Identity Card with plastic cover and printed ribbon size 6 (36x2.16)		Pc	3000		
05	Printing of Identity Card with plastic Cover and printed Ribbon (size 3.56x2.56)		Pc	500		
					<b>Total</b>	

(In words í )

- We agree to do the above mentioned items in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of Work order.
- We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
- We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*

**FORMAT OF FINANCIAL BID (PART-II)**  
**Package-VII (Part – A)**

Name of the Firm: .....

**A. Supply of Mineral Water**

S. No	Brief Description/ Brand of Mineral Water	Specification of Mineral Water (ISI Mark) (An ISO 9001:2000 certified)	Quantity (Approx.)	Unit	Rate per unit (inclusive VAT)	Total Price
A	B	C	D	E	F	G=(DxF)
01		22 Liters Jar	1200	Jar		
02		01 Liter Bottle	100	Bottle		
03		500ml Bottle	3000	Bottle		
04		250ml Glass	1200	Glass		
					<b>Total</b>	

(Rupees in words.....)

- We agree to supply the above mentioned items in accordance with the technical specification for a total contract price of Rs..... (In words Rs.....) including Taxes, Transportation etc. within five days of the issue of supply order.
- We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods and services.
- We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*



**FORMAT OF FINANCIAL BID (PART-II)**  
**Package-VII (Part – B)**

Name of the Firm : .....

**B. Supply of other Materials**

Sl. No.	Brief Description of Item	Specification	Quantity (Approx.)	Unit	Rate per unit	Total Price
A	B	C	D	E	F	G=(DxF)
01	Glucon D (Brand í í í .)	100gram Packet	250pkt	Pkt.		
02	Whistle	Good Quality	10 Pcs.	Pc.		
03	Jut Rope (2cm.dia)	Good Quality	400mtr.	Mtr.		
04	Lifebuoy Soap	Small	3000	Pc.		
05	Mosquito Heat (Brand í í í .)	320ml/196gm.	25	Pc		
06	White Cap with Printing Logo	Colour -White Sample to be submitted with bid	3500	Pc		
07	T-Shirt with printing Logo	Cotton (Size 40 & 42)Colour -White Sample to be submitted with bid	500	Pc.		
08	Biscuit (Milk) (Brand -Britania)	100gram Pack	3000	Packet		
09	Bugia/Mixture/ Mung Dal (Haldiram)	MRP - Rs.5	3000	Packet		
					<b>Total</b>	

(Rupees in words .....)

- We agree to supply the above mentioned items in accordance with the specification for a total contract price of Rs..... (in words Rs.....) including Taxes, Transportation etc. within five days of the issue of supply order.
- We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods / services.
- We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*

**FORMAT OF FINANCIAL BID (PART-II)**  
**Package-VIII**

Name of the Firm : .....

**Cleaning Services for Bihar Sub Junior Sports Meet-2015 "Tarang"**

SI No.	Particulars	Unit	Rate Per Unit (Per day 8 hours)	Requirement in Nos. of Man power/ Qty.	Total Cost Amount (₹.)
01	<u>Manpower Cost</u> Skilled (Supervisor) in dress	Manpower		08	
02	UnSkilled Labour in dress	Manpower to be deployed in shifts		80	
03	Service Charges				
04	Service Tax (If applicable)				
05	Cost of material				
	<b>Total</b>				

(Rupees in words .....)

- We agree to supply the above mentioned services in accordance with the specification for a total contract price of Rs..... (in words Rs.....) including Taxes, Transportation etc. within five days of the issue of work order.
- We also confirm that the normal commercial warrantee/guarantee of 6 days shall apply to the offered goods / services.
- We also agree and abide with the terms and conditions stipulated in the bid document.

*Signature of Bidder with Seal*